

# Provisioning in DreamBox

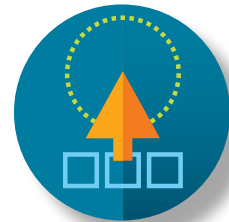
There are several options for setting up classrooms and classroom rosters in DreamBox Learning® Math. Whether you prefer Single Sign On (SSO), want to share data across multiple vendors, or want to manage rosters manually—we have a solution for you.

## THERE ARE TWO WAYS TO UPDATE ROSTERS AUTOMATICALLY IN DREAMBOX

If your entire school or several schools in your district will be using DreamBox, we recommend you choose one of the two automated solutions described below. Each allows you to share files daily, weekly, or as needed. And, when you share and update rosters this way, teachers see updates inside DreamBox within one business day. Also, if you prefer the single sign on feature, it is only available with these options.

### 1. DreamBox Automated Roster Management (ARM)

With DreamBox ARM, your district sends roster data in a CSV file directly to DreamBox through Secure FTP upload. The roster data is ingested into our provisioning system and our Client Success team reviews and processes the updates. However, if an individual school chooses to use ARM, the entire district must also use this method.



### 2. Clever® Automated Roster Management

Clever is a secure, FERPA-compliant\*, third-party database that can integrate with select student information systems and accepts files through Secure FTP upload. Clever allows you to share some roster data with DreamBox and share additional roster data with different applications. DreamBox integrates with Clever to pull roster data into our provisioning system, where it is reviewed by our Client Success team prior to processing any changes.



## OR, YOU CAN UPDATE YOUR ROSTERS MANUALLY

### Insight Roster Upload (IRU)

If you prefer to update your rosters manually, you can load and manage classroom rosters using the IRU option in your Insight Dashboard. The IRU will create your rosters, but you will manage them using the tools in your dashboard. IRU is a good option if you purchased individual seats within a single district, want to create specialty classrooms that do not exist in your Student Information System (SIS), or want to create teacher accounts and classrooms to which you can manually create and add students as needed.



\*The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. More information: <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

Questions? Contact DreamBox Client Success  
Call Toll-Free at 1.877.451.7845 x3 | Email [support@dreambox.com](mailto:support@dreambox.com)



Visit [support.dreambox.com](https://support.dreambox.com) to learn more.

# Which Roster Management Option is Best for You?

Use the chart below to determine the best method for setting up your classroom rosters in DreamBox Learning Math.

Do you want to automate your rostering process?

Yes

No

There are two options for you:

1

2

## Clever



### QUICK FACTS

- Appropriate for district or individual schools
- Designed for district IT personnel to make roster changes
- Updates rosters within one business day
- Enables you to easily share data across multiple vendors

### NEXT STEPS

- Select and share only the schools and sections you want in DreamBox
- Configure with Clever for SSO, if desired

GET MORE INFO ON **CLEVER** >

[support.dreambox.com/s/article/Loading-Rosters-Clever-Automated-Roster-Management](https://support.dreambox.com/s/article/Loading-Rosters-Clever-Automated-Roster-Management)

## Automated Roster Management



### QUICK FACTS

- Appropriate for district or an individual school
- Designed for district IT personnel to make roster changes
- Updates rosters within one business day
- May not be used in combination with other rostering options

### NEXT STEPS

- Select and share only the schools and sections you want in DreamBox
- Send your roster data directly through a secure FTP upload
- Configure with DreamBox for SSO, if desired

GET MORE INFO ON **ARM** >

[support.dreambox.com/s/article/Loading-Rosters-DreamBox-Automated-Roster-Management-ARM](https://support.dreambox.com/s/article/Loading-Rosters-DreamBox-Automated-Roster-Management-ARM)

## Insight Roster Upload



### QUICK FACTS

- Appropriate for district, individual schools, or classrooms
- Allows teachers to make individual roster changes
- Can be used in combination with Clever, if desired
- Not compatible with SSO

### NEXT STEPS

- Download a template file from your administrator Insight Dashboard
- Prepare your student and teacher file using the template provided
- Upload the completed file from your Insight Dashboard

GET MORE INFO ON **IRU** >

[support.dreambox.com/s/article/Loading-Rosters--Insight-Roster-Upload](https://support.dreambox.com/s/article/Loading-Rosters--Insight-Roster-Upload)



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